

Privacy Practices and Data Handling Policy for Westview Education

1. Introduction Westview Education is committed to protecting the privacy and security of your personal information. This policy explains how we collect, use, and safeguard your information in accordance with applicable laws and regulations, including the General Data Protection Regulation (GDPR).

2. Data Collection We collect personal information that you provide when you:

- Register on our website
- Enroll in our courses or services
- Participate in our surveys, competitions, or promotional offers

The types of personal information we collect include:

- Name and job title
- Contact information, including email address and phone number
- Demographic information such as postcode, preferences, and interests
- Other information relevant to customer surveys and/or offers

3. Data Use We use your personal information to:

- Provide and improve our services
- Process transactions
- Communicate with you about your account or services you've requested
- Send promotional emails about new products, special offers, or other information we think you may find interesting
- Customize the website according to your interests

4. Data Sharing and Disclosure Westview Education will not sell, distribute, or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use third-party service providers to help us operate our business, but they are obligated to maintain the confidentiality of your information.

5. Data Security We are committed to ensuring that your information is secure. In order to prevent unauthorized access or disclosure, we have put in place suitable physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

6. Cookies and Tracking Technology Our website uses cookies to enhance your experience and gather information about visitors and visits to our websites. You can choose to accept or decline cookies. Most web browsers automatically accept

cookies, but you can usually modify your browser setting to decline cookies if you prefer.

7. Your Rights Under the GDPR, you have the right to:

- Access your personal information
- Rectify inaccurate or incomplete data
- Erase your personal data
- Restrict the processing of your personal data
- Object to the processing of your personal data
- Data portability

To exercise any of these rights, please contact us using the contact details provided below.

8. Contact Information If you have any questions or concerns about our privacy practices or your personal information, please contact us at:

Westview Education Consultancy Ltd 5 Lightning Close Warton, Preston PR4 1EW
United Kingdom Email: info@westvieweducation.com

9. Changes to This Policy Westview Education reserves the right to modify this policy at any time. Any changes will be promptly reflected on this page. We encourage you to periodically review this policy to stay informed about how we are protecting the information we collect.